



**Canadian Mental
Health Association**
Windsor-Essex County

Community wellbeing is our sole focus.

INTERNAL/EXTERNAL POSTING

COMMUNITY TREATMENT ORDER CASE MANAGER (REGISTERED NURSE) ONE (1) PERMANENT FULL-TIME POSITION (35 HOURS/WEEK) LOCATION: WINDSOR OFFICE

The successful incumbent will possess a **University degree in Nursing (B.Sc.N)** and will hold **current registration with the Ontario College of Nurses in good standing**. The agency's regular hours of operation are **Monday to Friday, 8:30am to 4:30pm**.

Under the direction of the Integrated Manager, Mental Health & Addictions Services, the incumbent provides comprehensive community treatment, rehabilitation and support to individuals with serious mental illness in the Windsor-Essex County area who have been placed on a "Community Treatment Order (CTO)" by their psychiatrist. The incumbent provides professional case management services within the framework of a client directed clinical/rehabilitation case management model and according to the specifications of the CTO.

The incumbent provides a continuum of functions including: assertive outreach, building therapeutic relationships, developing support plans with clients, client and systems advocacy, symptom management, life skills teaching, supportive counselling, family support, medication monitoring and administration of injections, attending psychiatric appointments with clients, communicating observations and concerns about CTO clients to their psychiatrists, and providing crisis intervention.

Responsibilities and Duties:

- Conduct comprehensive assessments and reassessments of the mental health care and basic needs of individuals referred to the Community Treatment Order (CTO) program.
- Provide clinical intervention to support client needs.
- Under authorization of a psychiatrist or physician, receives medication orders, administers medications, including injectable medications, where appropriate.
- Ensures objectives of the program are met.
- Ensures all file management and reporting functions are maintained in a comprehensive and timely manner.
- Develops educational programs relevant to client group.
- Participates in public education services.
- Assists clients in accessing and obtaining other community resources where needed and appropriate. Advocates with and for clients to ensure adequate resources are available. Where resources do not exist or are inadequate, advocates within system to develop or improve essential services and resources for individuals with serious mental illness.
- Conduct ongoing clinical assessment and observation for effects and side effects to the prescribed medication.
- Routinely assess client's mental and physical health status for potential problems and changes.
- Assess needs and values of family where family involvement has been indicated in order to support, link, educate and advocate for family as needed.
- Provides back-up and coverage support for the CTO Coordinator as required.

Education and Skills:

- Requires knowledge and skills acquired through completion of a University degree (B.Sc.N) in nursing.
- Current registration with the Ontario College of Nurses in good standing is required.
- Two years recent relevant clinical work, in the judgment of the employer, with vulnerable individuals.
- Comprehensive knowledge of mental illness and treatments.
- Comprehensive knowledge and skill in the functions and principles of case management.



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- Up to date knowledge of relevant mental health policy and legislation including the Mental Health Act.
- Knowledge of community resources.
- Effective interpersonal, oral/written communication skills.
- Valid Ontario Driver's License & own means of transportation are required.
- Proficiency in the use of computers and various Microsoft software applications.
- Bilingualism in both official languages at the advanced level is an asset for all agency positions.
- **Full vaccination status is required in accordance with the agency's COVID-19 Vaccination policy. Providing proof of full vaccination status will be a condition of employment.**

Hours of Work:

Thirty-Five (35) hour work week. The agency's regular hours of operation are Monday to Friday, 8:30 AM to 4:30 PM. Flexible hours are required to meet client and service needs.

Salary range: Grade 9, \$34.79 – \$41.20 per hour
Per 2018-2022 Collective Agreement

Compensation includes a competitive and comprehensive benefit, Healthcare of Ontario Pension Plan (HOOPP), vacation and sick leave package.

Please forward your cover letter and resume clearly stating how your skills and experience meet the position requirements quoting posting reference **CMHA #57-2022 by 4:30 pm, Monday, October 17, 2022** to careers@cmha-weeb.on.ca.

This position is posted per Article 15 of the Collective Agreement.

CMHA strives to establish and maintain an inclusive workplace and believes that the diversity of our workforce is an invaluable asset. We are committed to following recruitment and selection practices that ensure all candidates are given a fair opportunity for employment with CMHA.