



**Canadian Mental
Health Association**
Windsor-Essex County

Community wellbeing is our sole focus.

INTERNAL/EXTERNAL POSTING

REGISTERED PRACTICAL NURSE (RPN) ONE (1) TEMPORARY PART-TIME WEEKEND POSITION CONTRACT UNTIL AT LEAST DECEMBER 31, 2021 WITH POSSIBLE EXTENSION

LOCATION: DOWNTOWN ISOLATION AND RECOVERY CENTRE (IRC)

As a member of a multidisciplinary health care team, the Registered Practical Nurse (RPN) provides nursing care within the RPN full scope of practice.

The Downtown Isolation and Recovery Centre is a collaborative program led by the City of Windsor. Full vaccination status is a required qualification of the position in order to comply with the City of Windsor's COVID-19 Vaccination policy. Proof of vaccination status will be a requirement of employment.

Responsibilities and Duties:

The position responsibilities include the following within the scope of practice guidelines provided by the College of Nurses:

- Client injections;
- Management of medication, including receipt and storage of stocked sample medications;
- Assist with intake process for new clients – e.g. vitals, medical tests, and initial assessment/triage of health concerns;
- Medical procedures such as wound care;
- Order/restock clinic supplies;
- Maintenance and quality assurance related to medical equipment and point of care testing;
- Client education – e.g. glucometer teaching, smoking cessation, healthy lifestyles;
- Provider directed client follow-up – e.g. calling clients with test results, referral management;
- Work in consultation with the CMHA Health Centre/CMHA mental health, and health care providers;
- Other responsibilities as required within the scope of the position.

Education and Skills:

- Knowledge and skills acquired through the completion of Registered Practical Nurse (RPN) diploma.
- Current registration with the College of Nurse of Ontario as a Registered Practical Nurse;
- Two (2) years' recent relevant clinical nursing experience, in the judgement of the employer;
- Ability to communicate effectively with clients, public, professionals and staff, both in written and oral form;
- Knowledge of mental health and relevant legislation;
- Able to make decisions quickly on available information and take action;
- A valid Ontario Driver's License with access to a reliable vehicle and proof of current insurance and licensing are required for this position;
- Bilingualism in both official languages at the advanced level is an asset for all agency positions.

Hours of work: Fourteen (14) hour per work week. Saturday and Sunday 10:00 a.m. to 6:00 p.m.
Flexible hours are required to meet service needs.

Salary range: Grade 6, \$28.91 – \$34.20 per hour
Per 2018-2022 Collective Agreement

Please forward your cover letter and resume clearly stating how your skills and experiences meet the position requirements quoting posting reference: **CMHA #54-2021 by 4:30pm Monday, October 25, 2021 to careers@cmha-wecb.on.ca.**

This position is posted per Article 15 of the Collective Agreement.

CMHA strives to establish and maintain an inclusive workplace and believes that the diversity of our workforce is an invaluable asset. We are committed to following recruitment and selection practices that ensure all candidates are given a fair opportunity for employment with CMHA.